

THE POWER OF PURCHASING MADE EASY

Order Easily Online

HOW TO ORDER FROM THE AGILENT ONLINE STORE

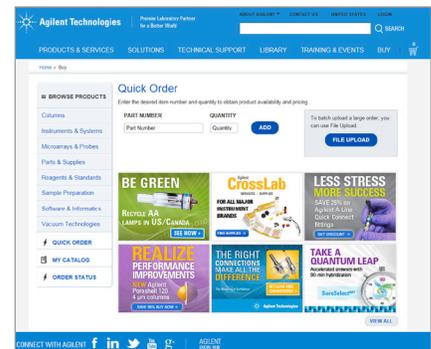
Now, whenever you visit the Agilent online store, you'll experience the power of purchasing made easy. It's been completely redesigned with faster page loading, quicker transaction process, optimized search capabilities, and a new user-friendly interface. The result: confidence in knowing that you'll always be making your online purchases as efficiently as possible – leaving you more time to focus on your analyses.

1 Navigate to the Agilent home page. (<http://www.agilent.com>)

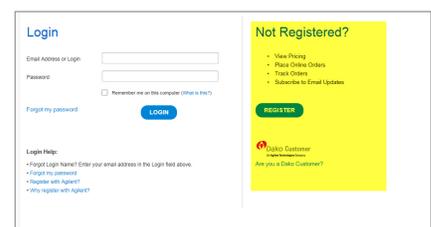
In the upper right corner, select your country, if it is not already selected.

On the home page menu bar, click on "Buy". From the "Buy" drop down menu, select "Agilent Store".

You will be taken to the online store (shown right).



2 Navigate through the store to add items to your shopping cart. When you are ready to purchase the items, select "Check Out". This will take you to a screen that looks like this (shown right):



3 Click the blue “Register” button to begin the registration process. You will be taken to the New User Registration form (shown right).

The screenshot shows the 'New User Registration' page at step 1, 'Choose Subscriptions'. It features a progress bar with three steps: 1. Choose Subscriptions (active), 2. Fill Profile Information, and 3. Confirmation. Under 'NEWSLETTER & EMAIL UPDATES', there are checkboxes for selecting a language (English, Japanese, Chinese) and three subscription options: 'Subscribe to Agilent Journal', 'Subscribe to ICP-MS Journal', and 'Receive periodic e-mail updates'. The 'PURCHASING & ACCOUNT MANAGEMENT' section has a checkbox for 'Place online orders' which is checked. A 'CONTINUE' button is at the bottom right.

4 On the New User Registration page, choose your preferred language and email subscriptions.

Be sure to check the box for online ordering under “Purchasing and Account Management”. Then, click the “Continue” button.

On the next screen, fill out the registration form with your contact information.

The screenshot shows the 'New User Registration' page at step 2, 'Fill Profile Information'. It is divided into four main sections: 'PROFILE DETAILS' (First Name, Last Name, Email, Telephone, Extension, Company Name), 'LOGIN DETAILS' (Login Name, Password, Confirm Password, Business Email, Confirm Email), 'SHIPPING ADDRESS' (Address, City, Zip Code, Country, State), and 'BILLING ADDRESS' (Address, City, Zip Code, Country, State). A checkbox for 'Make billing address same as shipping address' is present. A 'CONTINUE' button is at the bottom right.

5 During this process, you will create a user name and password. The password must be a minimum of 8 characters. Note: This process can be repeated for additional people at your company who will be placing orders with Agilent. Be sure to enter both the shipping address and the billing address if they are different. When you are finished, click “Continue”. If you have filled out the form correctly and registration is successful, you will be taken to a confirmation page (see A).

The screenshot shows the confirmation page after successful registration. It features a blue heading 'You have successfully registered!' and a message: 'Thank you for becoming a member of Agilent Technologies Web site. You will receive an e-mail confirmation message with your login information. If it does not arrive within the next ten minutes, please return to this site, click the Login link at the top of this page, enter your Login Name (if requested) and password, and click the Profile button to confirm your e-mail address and correct if necessary.' A 'CONTINUE' button is at the bottom right.

Click the blue “Continue” button to go back to the shopping cart. From here, you will be able to check out. When checking out, you may get a message like this (see B):

If you receive this message, click the blue “Continue” button, and then confirm the shipping address, shipping method, and payment info.

On the Review Order page, you will have one last opportunity to check the details of the order. When you are ready to proceed, click the “Place Order” button.

The screenshot shows a message box with a red border: 'Please submit your request for a new billing address. Agilent will review the request and link the address to your account once complete. Note: this may take up to 24 hours.' Below the message is a 'CONTINUE' button. Underneath is a 'BILLING ADDRESS' form with fields for First Name (Trisa), Last Name (Robarge), Phone Number (9495404673), Company Name (Agilent), Street, City, State (California), Country (United States), and Zip Code (92630). A 'CONTINUE' button is at the bottom right.

Order easily online
www.agilent.com

This information is subject to change without notice.

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